

MINUTES

Academy of Dover Charter School Board of Directors

4/28/2016 6:07 PM | *Meeting called to order by* Kimeu Boynton, President

In Attendance

Kimeu Boynton - President, Beverly Davis - Treasurer, Dr. Charles Fletcher - Member, Dr. John Leone - Board Member, Dr. Lathadevi Chintapenta, Parent Representative, Carlene McKenzie - Teacher Rep, Cheri Marshall - Head of School, Gene Capers - AOD, Bill Bentz - Innovative Schools, Marianne Longo, Richard Riggs, DOE Representative

Pledge of Allegiance

Roll Call – Quorum established

Approval of Minutes

Motion to Approve Minutes of March 24, 2016

Moved by: Dr. Fletcher

Seconded by: Dr. Leone

Motion carried unanimously

Budget

We are at 98.2% on the budget, finances are good.

Motion to Approve the Finance Web Report of March 31, 2016

Moved by: Dr. Fletcher

Seconded by: Dr. Leone

Motion carried unanimously

Principal's Report

Student Parent Handbook & Employee Handbook needed to be approved. Student Parent Handbook didn't need changes but the Employee Handbook needed to update the retirement section and attendance. The change in the retirement section was that if an employee plans to retire they are to inform the administration 3 months prior to retirement. A person partaking in military leave will not be charged time.

There was a change in the Student/Parent Handbook concerning Attendance, it needed to be reworded or clarification – Students excused and unexcused and when they can make up the work and when they can't. This was clarified as much as possible for the parent.

The Annual Report and Renewal is due on September 30, 2016.

Playground – nice big area, would like to get a fence to enclose the pond back there.

Renewal Report – Delaware Department of Education had meeting with Mrs. Marshall, Mrs. Wagner & Mr. Boynton on April 25, 2016. We have 10 days to respond to the DOE Renewal Report and submit any corrections or clarifications for the report.

Enrollment – we had 3 days from 5-7 p.m. for parents to enroll their children, we had a few enroll during that time. Mr. Capers and Ms. Price went over to the daycare centers and had a presentation for registration.

Upcoming Events – May 2nd – Staff Appreciation Week – activities are planned for the staff
May 5th – Chorus is performing at Legislative Hall for Charter School week
May 7th - Walking in the Dover Days parade

Motion to Approve the revisions of the Employee Handbook for 2016-2017 school year for AOD

Moved by: Dr. Leone

Seconded by: Ms. Davis

Motion carried unanimously

Motion to approve the edited section of attendance in the Student/Parent Handbook and 2016-2017 school year for AOD

Moved by: Dr. Fletcher

Seconded by: Ms. Davis

Motion carried unanimously

Public Comments

None

Board Announcements

Board Oversight Committee - Dr. Leone & Mrs. Marshall met on April 19th at 1:00. They went over the board policies and next month will complete the revisions. The revisions will be up for a vote on the 23rd of May, the meeting adjourned at 2:00. Next meeting is on the 24th of May and we will complete the board policies.

We were operating under the assumption that our school year has to be 200 + days, so we are looking into this modification in our renewal.

Ms. Marshall's evaluation is complete; we will need to write it up to submit our evaluation and suggestions to the board. Once it is shared you can send feedback to Mr. Boynton.

Motion to go into Executive Session at 6:11 p.m.

Moved by: Dr. Leone

Seconded by: Dr. Fletcher

Motion carried unanimously

Motion to come out of Executive Session at 6:16 p.m.

Moved by: Dr. Leone

Seconded by: Dr. Fletcher

Motion carried unanimously

Teacher Representative

No Reports

Next Meeting

Thursday – May 26, 2016 at 6:00 p.m.

Motion to Adjourn at 7:23 p.m.

Moved by: Dr. Leone

Seconded by: Ms. Davis

Motion carried unanimously