

MINUTES

Academy of Dover Charter School Board of Directors

7/30/2015 6:11 PM | *Meeting called to order by* Kimeu Boynton, President

In Attendance

Kimeu Boynton, President, Nancy Wagner, Vice President, Beverly Davis, Treasurer, Dr. Charles Fletcher, Member, Lily Pope, Teacher Representative, Dr. John Leone, Board Member Cheri Marshall, Head of School, Chantel Janiszewski, Assistant Principal, Bill Bentz, Innovative Schools, Beverly Williams (via teleconference).

Pledge of Allegiance

Roll Call – Quorum established

Approval of Minutes

Change the minutes to reflect – All of the board members and Citizen Budget Committee **should** attend three different trainings.

Motion to Approve Minutes of June 25, 2015 with the change stated above

Moved by: Ms. Davis

Seconded by: Mrs. Wagner

Motion carried unanimously

Budget

On the Revenue side of the financials we did well we ended at 96.6%

In the future when a credit card is used it will be shown to the board each month along with the details of the card.

Motion to Approve the Financials of June 30, 2015

Moved by: Dr. Leone

Seconded by: Ms. Davis

Motion carried unanimously

Principal's Report

Citizens Budget Oversight Committee Policy and Board Oversight Compliance Committee Policy

We need to have a policy for these two committees.

We established the Citizens Budget Oversight Committee – They are meeting monthly with the exception of this month. We have a new member who will be joining the committee in August and we also will have a new parent representative and a new staff representative. This is the policy that we will have to adopt, that works for Academy of Dover, it was brought up last month at the board meeting so we decided to vote on them this month.

The Board Oversight Compliance Committee – We need to establish this committee, we do not have any members. This will be comprised of two board members appointed by the president of the Board, Mrs. Marshall and a staff member to record information.

Mr. Boynton appointed Dr. John Leone & Dr. Charles Fletcher to be on the Board Oversight Compliance Committee.

Motion to accept Academy of Dover policies for Citizens Budget Oversight Committee and the Board Oversight Compliance Committee, with the Amendment from Dr. Fletcher that we add an approval date at the bottom of the policies.

Moved by: Mrs. Wagner

Seconded by: Dr. Leone

Motion carried unanimously

Motion to approve the PCard Internal Control and Payroll Internal Control Fiscal Year 2016 policies that mirror the state policy.

Moved by: Mrs. Wagner

Seconded by: Dr. Leone

Motion carried unanimously

Update on Enrollment – 295 students

As of this date we have lost two teachers.

The school has partnered with ARTC - Alternate Route Teachers Certification Program through UofDe – gave us a list of potential candidates who have passed their Praxis II and they are eligible for Highly Qualified.

First Grade Teacher was hired on July 30, 2015 – Clare Wallace

Consolidated Grant submitted on July 15, 2015

Middle state's Accreditation is dropping us – we were up for membership and I requested an extension. Middle state's refused our extension due to the fact that we are on probation. Mrs. Wagner suggested that we send Middle state's a letter explaining why we are on probation.

Boys & Girls Club have obtained a site-license to have Before & Aftercare at the school. They will accept Purchase of Care for our parents who qualify.

Open House – Monday August 10, 2015 11:00 a.m. to 1:00 p.m.

Annual Determination for Special Education – we need to submit a corrective action plan, our rating is needs assistance for Special Education due August 30, 2015. We are working with Barbara Mazzo of DOE and our special education team to get this plan submitted.

Board Training on Friday, August 7, 2015 – 9:00 a.m. to 1:00 p.m.

Assistant Principal Reports

Documents were passed out on the Overview of Delaware's Accountability System, Delaware Academic Framework Report for Academy of Dover 13/14, Social Studies and Science DCAS report – Would like to give the Board a general overview of what we are moving towards in terms of accountability for academics because there have been changes since last year. Science and Social Studies now count whereas in the past they did not, starting this year they will. These subjects will count towards our overall school rating.

Our new accountability system is Delaware School Success Framework (DSSF).

Announcements

Mr. Boynton would like to make a motion to vote on Dr. John Leone, as a board member to AOD

Moved by: Mrs. Wagner

Seconded by: Ms. Davis

Motion carried unanimously

Mr. Boynton would like to officially welcome our new Assistant Principal, Mrs. Chantel Janiszewski to AOD.

Mrs. Janiszewski's background:

18 years in public education, 10 of them in High School

Instructional Coach

Professional Developer

District Administrator

State Level Administrator at DOE

Worked in the Charter School Office at the Department of Education Accountability Office, helping to develop the Accountability System

Motion to go into Executive Session at 7:46 p.m.

Moved by: Dr. Leone

Seconded by: Ms. Davis

Motion carried unanimously

Out of Executive session at 8:10 p.m.

Motion to Adjourn at 8:11 p.m.

Moved by: Dr. Fletcher

Seconded by: Dr. Leone

Motion carried unanimously

Next Meeting

Thursday – August 27, 2015 at 6:00 p.m.